

Boost your team's assessment capability.

Workplace Assessor Training Course

Unit Standard 4098 (v10) | Level 4 | 6 Credits

Are your team members responsible for assessing others in the workplace? This comprehensive online training course is designed to build their skills, knowledge, and confidence to carry out high-quality assessments aligned with NZQA and other standards.



Course Topics Include

Assessment Essentials

- The assessor role
- Assessment contexts
- Assessment materials
- Assessment activities and methods
- Candidate evidence and performance
- Principles of effective assessment

Assessing Against Standards

- NZQA and the NZ Qualifications and Credentials Framework
- Types of standards
- Understanding standards
- External stakeholders (e.g. WDCs, standard-setting or professional bodies)

Preparing to Assess

- Selecting and understanding assessment materials
- Meeting pre-assessment moderation requirements
- Communicating assessment arrangements to stakeholders
- Preparing the assessment context (candidate needs, health and safety, conditions)

Assessment Delivery

- Conducting effective assessments
- Judging candidate performance and evidence
- Providing quality feedback

Assessment Administration

- Recording and reporting results
- Meeting post-assessment moderation requirements

Reviewing Your Assessment Practice

- Gathering feedback
- Reflective practice
- Planning for continuous improvement

Flexible delivery options

Accessible, self-paced learning that fits around work commitments – supported by one of our experienced facilitators to ensure effective learning transfer and real-world application.

Learning outcomes

Aligned with Unit Standard 4098 v10 – Use standards to assess candidate performance, participants will be able to:

- Prepare for assessment
- Conduct assessment
- Complete assessment administration
- Review their assessment practice

Investment

\$345.00 + GST per person.

On successful completion, learners are awarded NZQA Unit Standard 4098 (v10) | (Level 4) | 6 Credits

READY TO BUILD YOUR ASSESSMENT CAPABILITY?

Contact us now to enrol or learn more about this course for you or your team.

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