Wintec
WAIKATO INSTITUTE OF TECHNOLOGY
Te Kuratini o Waikato

DO YOU WANT TO BECOME A GREAT TEAM LEADER?

LEARNINGWORKS, IN CONJUNCTION WITH WINTEC ARE PROUD TO EXTEND THE FOLLOWING TRAINING OPPORTUNITY TO YOU:

NEW ZEALAND CERTIFICATE IN BUSINESS: INTRODUCTION TO TEAM LEADERSHIP (LEVEL 3)

ZERO FEES GOVERNMENT FUNDED

WHY CHOOSE THIS PROGRAMME?

- Learn the skills to become a great team leader
- Develop your communication skills within a team
- Complete a qualification while still working
- $0.00 Fees (Fully Funded)

WHO SHOULD ENROL?

- New team leaders wanting to increase their skills and knowledge
- Anyone aspiring to become a team leader
- Team leaders who want a formal qualification

WHAT IS THE TIME COMMITMENT?

- The programme is delivered over 12 months
- NZQA guidelines suggest up to 480 hours of total study time for a 48 credit programme, this is the equivalent of 10 hours study per week.
- There are 4 full day face-to-face sessions to attend (1 session approx. every 2 months)
- The remaining hours of learning is completed online, in your own time over 12 months.

MODULES / PROGRAMME CONTENT:

MODULE 1: UNDERSTANDING THE WORKPLACE

Communication with stakeholders, goals and objectives, problem-solving and decision-making techniques, leadership styles.

MODULE 2: WORKING EFFECTIVELY IN A TEAM 1

Communication with the team, working effectively, understanding how leadership styles affect teamwork.

MODULE 3: WORKING EFFECTIVELY IN A TEAM 2

Supporting diversity, professional behaviour, reliability and self-management.

MODULE 4: APPLYING PRINCIPLES FOR EFFECTIVE TEAMS

Applying problem-solving and decision-making techniques, applying self-management strategies, developing team objectives and communicating with stakeholders.

WHAT HAPPENS AFTER I SUCCESSFULLY COMPLETE THE PROGRAMME MODULES?

The unit standards associated with this qualification (US29041; US29042; US29043) are uploaded to NZQA, and you will be awarded the New Zealand Certificate in Business (Introduction to Team Leadership) (Level 3).

ENTRY REQUIREMENTS

- NZ Citizen or NZ Resident
- Employed in a position where you can practice the skills you learn
- Full support from your management
- Regular access and use of a computer with reliable internet

MANAGER'S COMMITMENT

- Actively support and encourage learner throughout the programme (incl. pre-course goal setting and assessment sign-offs)
- Provide time within work hours to attend all face-to-face sessions and complete project work/learning activities
- Monitor learner progress and achievement of all assessments, and provide additional support where necessary

APPLY NOW

www.learningworks.co.nz/training/

ANY FURTHER QUESTIONS

PLEASE CALL (07) 929 4063
SALES@LEARNINGWORKS.CO.NZ